

The Harlequin Surgery

160 Shard End Crescent, Shard End, Birmingham B34 7BP

Tel: 0121 747 8291 Fax: 0121 749 5497

www.harlequinsurgery.com

Privacy Notice – CCTV Recording**Plain English explanation**

This privacy notice applies to all employees, workers, contractors on The Harlequin Surgery premises.

1) Data Controller contact details	The Harlequin Surgery 160 Shard End Crescent, Shard End Birmingham B34 7BP
2) Data Protection Officer contact details	Mr Umar Sabat ourhealthpartnership@nhs.net
3) Purpose of the processing	The Practice operates CCTV in the Practice for the purposes of maintaining the security of property and premises and for preventing and investigating crime. CCTV may also be used to monitor staff when carrying out work duties.
4) Lawful basis for processing	Processing of this data is necessary to protect the vital interests of the data subject or another person; for compliance with legal obligations; and for the performance of tasks carried out in the public interest in our official functions
5) Recipient or categories of recipients of the shared data	The data will only be processed by The Harlequin Surgery.
6) Rights to object	You have the right to object to some or all of the information being shared.
7) Right to access and correct	You have the right to access any CCTV recordings. Please contact the Practice to request the footage.
8) Retention period	The data will be retained for 4 weeks.
9) Right to Complain.	You have the right to complain to the Information Commissioner's Office, you can use this link https://ico.org.uk/global/contact-us/ or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate) There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)

Date created: 9th February 2022

Last updated: N/A